

# MID-YEAR MEETING OF STATE DEPUTIES

IDEAS FORUM – NOVEMBER 3, 2018

## Faith in Action

### In Brief:

Faith in Action helps direct the kinds of faith-filled family charitable activities a council should conduct. For Faith in Action to be successful, it is critical that leadership from you, the State Deputy, down to the average member embraces this new program model. To ensure that your councils are fully embracing Faith in Action and just as importantly are conducting relevant programs to support the pastor, it is critical to direct the State Program Director to implement a program tracker.

Think about it: If the only time you get feedback on programs that councils are undertaking is at the end of the Fraternal year, how likely are you to know if they are an active council that is meeting the needs of the pastor and parish communities they serve?

There are of course many ways to track programs. We have included a sample tracker for your use, but we encourage you to come up with something that is your own and serves your needs as a jurisdiction. Used together with the new *Columbian Award Application* (SP-7), it will give you valuable insight, another powerful tool to track how engaged, and active your councils are.

With Faith in Action, its easy to implement programs - along with the program Guide sheets - there is no reason why every council should not play an active part in the life of their parish(es) and communities and qualify for the Columbian Award.


### Take Action:

1. Star Council is more than Membership and Insurance numbers; it is conducting relevant and successful programs. Using the new SP-7 ([kofc.org/forms](http://kofc.org/forms)), send an email asking all councils to review their programs to-date and complete a mock SP-7 to be sent to their District Deputy to be reviewed at your mid-year meeting. *A draft email and attachments will be sent to you on Monday, November 5. Deadline: November 19*
2. Your State Program Director and District Deputies should collect this mock SP-7 and begin to track the programs councils are doing, following up with them to ensure they have been conducted; especially the required programs (review the Guidebook for details.)
3. The State Program Director and District Deputy should ensure that the council has submitted the appropriate program report form, especially for Featured Program. ([kofc.org/forms](http://kofc.org/forms))
4. Timely submit the *Annual Survey of Fraternal Activities* (#1728). In December watch for the upcoming webinar about how to complete the new *Annual Survey of Fraternal Activities* (#1728). ([kofc.org/webinar](http://kofc.org/webinar))



# Sample Email

New Reply Reply to All Forward Display More

 **Sample Email** 10/19/2018 10:23 AM  
[Show Details](#)

Dear [Leader Name],

Thank you for being a leader of your council in the Knights of Columbus! Myself and the entire leadership of [State/Providence] thank you for all that you and your council do to put Faith into action.

I am asking for your help in understanding how your council is putting Faith in Action, by completing a draft *Columbian Award Application* (#SP-7). Please include all programs that you have conducted to-date and what programs your council plans to conduct this fraternal year.

As you know, in July the Order launched our new Faith in Action program model, designed to help direct the kinds of faith-filled family charitable activities that a council should conduct. Faith in Action, when fully implemented by the council and supported by the Pastor, can help meet the challenges of today.

Please complete the attached *Columbian Award Application* (SP-7), as a fillable PDF, and submit it to your District Deputy no later than [Date]. Remember this is only a draft and not for official submission.

Additionally, as in years past your council is required to complete the *Annual Survey of Fraternal Activities* (#1728), by January 31. Please watch for communication regarding a December webinar on completing the new *Annual Survey of Fraternal Activities* (#1728).

Fraternally,  
[State Deputy/Program Director]

## Sample Council Program Tracker:

District Number	Council Number	Program Number	Category	Type	Program	Date		Paperwork Submitted
						Planned or Conducted	Completed	
2	13217				SEP Compliant	10/15/18	Yes	
		1	Faith	Required	Spiritual Reflection	09/20/18	Yes	Yes
		2		Featured	RSVP	10/25/18	Yes	Yes
		3		Featured	RSVP	10/25/18	Yes	No
		4		Standard	Marian Prayer Program	02/02/19		
		1	Family	Required	Consecration to Holy Family			
		2		Standard	KCIC - Light up for Christ	12/15/18		
		3		Featured	Food For Families	03/12/19		
		4		Featured	Food For Families	03/12/19		
		1	Community	Required	Helping Hands	04/12/19		
		2		Standard	Soccer Challenge	08/12/18	Yes	Yes
		3		Standard	Catholic Citizen Essay Contest	11/15/18	Yes	
		5		Standard	4th			
		1	Life	Required	Novena for Life			
		2		Featured	March for Life	01/19/19		
		3		Standard	Mass for People w/ Special Needs	03/01/19		
4		Standard	Pregnancy Center Support	05/10/19				



# Faith In Action Recommended Programs

FAITH	COMMUNITY
Refund Support Vocations Program (RSVP) Into the Breach Marian Prayer Program Building the Domestic Church Kiosk Rosary Program Spiritual Reflection Program <i>New</i> Holy Hour <i>New</i> Sacramental Gifts <i>New</i> 	Coats for Kids Global Wheelchair Mission Habitat for Humanity Disaster Preparedness Free Throw Championship Catholic Citizenship Essay Contest Soccer Challenge Helping Hands <i>New</i> 
FAMILY	LIFE
Food for Families Family of the Month/Year Keep Christ in Christmas Family Fully Alive Family Week Consecration to the Holy Family Family Prayer Night <i>New</i> Good Friday Family Promotion <i>New</i> 	Marches for Life Special Olympics Ultrasound Program Christian Refugee Relief Silver Rose Mass for People With Special Needs <i>New</i> Pregnancy Center Support <i>New</i> Novena for Life <i>New</i> 

## Best Practices

**Meet the Pastor:** A successful council is one that is conducting engaging and relevant programs, which are endorsed and supported by the pastor and community. Council Leadership should be meeting with the pastor regularly about Faith in Action and speak with him about what he wants for his parish.

**Track the Progress:** The State Program Director and District Deputies should use a tracker and a mock SP-7 to regularly follow-up with the councils in the jurisdiction to ensure they are On Track and On Mission with Faith in Action. That they have successfully completed the required programs and are on pace to completing the minimum number of programs required for the Columbian Award.

**Complete the Paperwork:** Visit [kofc.org/forms](http://kofc.org/forms) to view each program form to be completed to gain full credit for the council conducting the program. Make sure the council knows they must complete the program report form for featured programs to get full credit on the *Columbian Award Application* (SP-7).

**Meet the Deadlines:** As the deadline for each form approaches, regularly track the *Councils not submitting Annual Survey of Fraternal Activity* (1728) report and *Councils not submitting Columbian Award Application* (SP-7) report for council completion and follow-up with councils who have not submitted. These are two reports the State Deputy can get from Officers Online. Ensure that you have also been sent a copy of each of these submission. When they are completed online, a report will automatically be sent to the State Deputy, State Program Director, District Deputy and Grand Knight of the completed form. (A new feature as we drive for digital adoption of form submission.)



## Forms Due:

Form	Form Name	Due Date
<b>Administrative Forms</b>		
#1728	Annual Survey of Fraternal Activity	Jan 31
#SP-7	Columbian Award Application	Jun 30
#STSP	State Council Service Program Award Entry Form	Jurisdiction Discretion
<b>Featured Programs</b>		
#4584	Special Olympics - Report Form	Jan 31
#2863	RSVP - Refund and Plaque Application	Jun 30
#10057	Food for Families - Refund and Plaque Application	Jun 30
#10675	Coats for Kids - Report Form	As needed
#10071	Global Wheelchair Mission - Report Form	As needed
#10729	Habitat for Humanity - Report Form	As needed
#10697	March for Life - Report Form	As needed
#10716	Ultrasound – Application	As needed
<b>Competition/Other Forms</b>		
#4567	Soccer Challenge - Participation Form	Dec 1
#4216	Catholic Citizenship Essay Contest - Participation Form	Dec 31
#5023	KCIC Poster Contest - Participation Form	Jan 31
#FT-1	Free Throw Championship - Participation Form	Jan 31
#10668	Family of the Month - Form	15th day of following month
#10680	Family of the Year - Form	Jurisdiction Discretion
#10784	Fraternal Programs Report Form	As needed

